

INSTRUCTIONS TO FILL OUT FILLABLE PDF REGISTRATION FORM

1. Download and open the attached new Registration PDF-fillable form.
2. Location: Select location (this is a drop-down box). Click on the down arrow to the right side of the box and select either Mililani OR Newtown.
3. Class: Click on the down arrow in the right side of the cell and select the class from the drop down box. **NOTE:** Not all classes are offered each session. Check the LTCH website for the current listing of classes for the upcoming session. Here are the class requirements:
 - Puppy: Less than six months old on the first day of class. Puppy must have all shots completed before it can attend class.
 - Beginner: Age six months and older.
 - Intermediate: Completion of Beginner class.
 - Advance: Completion of Intermediate class.
 - Open: Completion of Advance class.
 - Rally Novice: Completion of Intermediate class.
 - Rally Advance: Completion of Rally Novice class.
 - Attention: Completion of Beginner class.

If you are unsure of which class you should take, leave it blank and seek guidance from a registration staff.

4. Click on each cell to type in the information. Do NOT press return after you fill out the cell. Press TAB or click on the next cell.
5. Breed: You can abbreviate the breed name if it's a long name (e.g., "Cavalier KC Spaniel" or "FC Retriever").
6. Fill in the rest of the top portion of the form.
7. Save the document (if you wish).
8. Print **TWO** copies of the form (**grayscale/black and white is okay**), sign (dog's owner must sign), and bring the forms to registration.